

**GIS Policy Committee
Meeting Notes
September 15, 2011
Auditor's Conference Room**

In attendance:

Debbie Clepper, Recorder	Romain Walker, Recorder
Phil Brown, Auditor	Cindy Hawk, Auditor
Chuck Tilbury, Auditor	David Spinney, Board of Commissioners
Stephen Rabolt, OTCS	Tom Yeager, Water Resources
Kelly Perry, Clermont County GIS	

Geo-Centric Update The committee discussed the Clermont County Draft Enterprise-GIS Governance Structures and Practices report submitted by Dick Kotapish, with Geo-Centric Consulting. Discussion centered on the recommendation in the report regarding GIS program funding. Several questions were asked about the intent of the recommendation. Most agreed that there is value in defining a GIS budget and that it is good to have GIS champions informing the Policy Committee of what needs to be done/funded, however Clermont County does not need to have an independent GIS budget.

The recommendation for a more formalized GIS Policy Committee was discussed and it was agreed that the committee should have regularly scheduled meetings with documentation of the meetings. Kelly will send out electronic appointments to the committee on a regular basis, as well as resume the previous practice of typing up meeting notes for distribution to committee members.

Discussion was also held regarding the purpose of the Human Resources section of the report. Clarification was sought as to why the report contained several position descriptions. General consensus was that the descriptions were provided as a resource for the County should we need to hire additional staff in the future. It was also suggested that Mr. Kotapish add a brief explanation of this to the beginning of the section of the report.

Training Kelly discussed recommended training for core GIS staff, stressing the importance of keeping up with GIS technology. GIS staff recently met with ESRI account representatives, who indicated that there will be major changes coming up next spring with the release of ArcGIS Version 10.1. Kelly will prepare a recommended training plan for various levels of GIS staff, which will include key dates for anticipated conferences, training events, workshops, etc.

Ohio Statewide Imagery Program (OSIP) 2012 Kelly reminded the committee that if we continue to follow the schedule of acquiring new aerial photography every 3 years, 2012 would be the year for new photography. Clermont County is on the schedule for OSIP photography in 2012 and we can opt to purchase higher resolution images through the state's contract for a reduced price. Discussion was held regarding the need for updated imagery and various alternatives. Kelly is to prepare documentation addressing several of these discussion points.